**2019 TxCFR Annual Conference**

**Student Poster Competition General Information**

**Students MUST register for and attend the conference. Entrants must be present at the poster session and awards presentation to be eligible for an award. The conference will be held on Thursday, February 28th & Friday, March 1st, 2019. Specific information about the dates and times for the student poster session will be released on or before January 1st, 2019.**

**ELIGIBILITY GUIDELINES**

**The TxCFR Student Poster Competition is open to students in accredited colleges or universities, registered as a student during the Fall 2018 and/or Spring 2019 semester.**

* Eligibility and Submission Guidelines must be met at the time of the conference Poster Competition check in
* Student entrant must be present **at** the poster during poster competition
* Entries will be judged by classification of student entrant as long as there are at least 5 entries in each category
  + Undergraduate
  + Graduate (Master’s and Doctoral students will be a single category)

Entrants must submit a project of which they are first or sole author. The project can be part of a larger project upon which the student has worked (i.e., students working on a research project must be first author of content presented in the poster). However, the submitted project, the poster presentation at the TxCFR Annual Conference, must report a project that is primarily the work of the student.

Proposals must be submitted to <https://www.tx.ncfr.org/2019txcfrsubmit> by the deadline of **December 1st, 2018.**

**PROPOSAL SUBMISSION TYPES**

Poster presentation should provide an overview of a student-driven project; project submission can be one of the following:

* RESEARCH PROJECT
* RESEARCH PROPOSAL
* LITERATURE REVIEW
* POSITION/WHITE PAPER

Description of the submission types can be found in the SCORING RUBRIC at the end of this document.

**PROPOSAL SUBMISSION REQUIREMENTS**

Please read these guidelines carefully:

* All required components of the general proposal form must be completed, including objectives. These components appear with a red background on the website: <https://www.tx.ncfr.org/2019txcfrsubmit>
* Content of proposal must be student’s work. Student can have assistance with *proof-reading for writing errors* *or minor issues of clarity* from other students or university staff/faculty mentor.
* Proposals should provide a clear, detailed description of the project to be presented via poster at the poster competition – project requirements detailed in the SCORING RUBRIC found at the end of this document.

Special requirements for student abstract and long proposal submissions are detailed below:

* **Abstract Requirements:** Abstracts should be submitted as MS Word/DocX documents and should be no more than 100 words and should provide a brief description of the project. Do NOT include any names of the author(s). This will be used for blind review.
* **Long Proposal Requirements:**
  + Long abstract—This should be a 350-500 word description of your project that does NOT include any author names. This will be used for blind review. Abstract must meet the APA requirements for source citations and have a minimum of two (2) scholarly references with an APA formatted reference list.
  + Poster information—This can be submitted **either** as a 1) MS Word/DocX document/paper format with clearly marked sections of the information to be transferred to the poster format for presentation at the conference. **Please see scoring rubric for sections related to your specific presentation type,** or 2) a PowerPoint document formatted as a poster presentation. **Please see scoring rubric for sections related to your specific presentation type.**

**ACCEPTANCE NOTIFICATION**

**TxCFR will notify students of acceptance for the poster competition no later than January 1st, 2019.** TxCFR will accept proposal entries that meet the requirements as outlined above in the **ELIGIBILITY** and **PROPOSAL SUBMISSION** guidelines; entrants whose submission do not meet the requirements will be notified **no later than January 1st, 2019.**

**POSTER PRESENTATION**

Students will present their project via a poster presentation during the TxCFR conference.

* Poster size requirements:
  + Requirements of individual universities’ funding can determine poster printing.
  + Due to funding variations, the requirements are flexible; however, print must be readable from a distance of 3 feet.
  + Entrants will be notified as soon as possible if the conference venue will allow posters to be attached to the walls or if alternate display options will be necessary.
* Poster Content:
  + The **content** of the printed poster **must not differ significantly** from the digital file content submitted prior to the conference;
    - Minor changes (e.g., editing for space, adding references) are acceptable
    - The printed poster may differ visually from a digital poster submission (in other words, students may continue to “tweak” the visual appearance of the poster)
  + Completed projects should have a minimum of **four (4)** **scholarly** references.
* An APA formatted Reference list must be submitted on a separate 8.5x11 page.
* Students will provide an oral presentation to judges during the poster viewing as part of the President’s Reception. Students should be prepared to provide background information regarding student’s interest in the project or other relevant information.

**EVALUATION AND SCORING INFORMATION**

* Evaluation elements, detailed in the SCORING RUBRIC, include:
  + Abstract and long proposal
  + Poster content and visual presentation
  + Adherence to reference requirements, Reference list, and APA guidelines
  + Oral Presentation

Determination of the number of cash prizes and dollar amounts is dependent on the number of entries in each category. At minimum, TxCFR will designate a 1st Place winner in a category (Undergradaute and Graduate), with a minimum of 5 entries in the category.

**Please see the scoring rubric on the following page:**

|  |
| --- |
| **POINT VALUES** |

**2019 SCORING RUBRIC STUDENT POSTER COMPETITION**

**ABSTRACT ~~(~~15 pts)**

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| --- | --- |
| * Clarity, thoroughness, compelling in nature, and appropriate to final project * References scholarly sources (two minimum), APA format | 15 pts |

**GENERAL CRITERIA (15 Pts)**

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| --- | --- |
| TOPIC (unique and relevant to families) | 5 pts |
| IMPLICATIONS / CONTRIBUTION TO FIELD   * Potential implications for current/significant to practitioners/researchers * Clearly stated, with appropriate connections made to topic and theory | 5 pts |
| THEORY   * Project clearly tied to theoretical foundation * Demonstrates understanding and appropriate application of theory | 5 pts |

**DIGITAL SUBMISSION and POSTER PRESENTATION (70 total pts)**

**Reference List (10 pts.)**

|  |  |
| --- | --- |
| * Appropriate, accurate APA format * Scholarly sources (four minimum; popular media supplemental only) | 10 pts |

**Poster Format ~~(~~10 pts)**

|  |  |
| --- | --- |
| * Structure, organization, visual appearance (e.g. font size, readability, headings, etc.) * Digital submission and poster not substantially different in content | 10 pts |

**Oral Presentation (10 Pts)**

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| --- | --- |
| * Clarity of oral communication * Overview presentation; responses to questions | 10 pts |

**Content (40 pts) –** scored by criteria **specific** to the submission type; includes digital and poster submissions

|  |  |
| --- | --- |
| **RESEARCH PROJECT SUBMISSIONS**   * INTRODUCTION, RESEARCH QUESTIONS AND/OR HYPOTHESIS \_\_\_\_ \_\_\_\_\_ 10 pts * LITERATURE REVIEW \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ \_\_\_\_\_ 10 pts * METHODS (Methodology, Results) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ \_\_\_\_\_ 10 pts * CONCLUSION/DISCUSSION\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ \_\_\_\_\_ 10 pts | 40 pts |
| **RESEARCH PROPOSAL SUBMISSIONS**   * INTRODUCTION, RESEARCH QUESTIONS AND/OR HYPOTHESIS \_\_\_\_ \_\_\_\_\_ 10 pts * LITERATURE REVIEW AND STATEMENT OF RATIONALE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_ 10 pts * PROPOSED METHODS (sample selection, analyses) \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 10 pts * INFORMED CONSENT STATEMENT (per IRB requirements), EXPECTATION OF IRB as Expediated, Exempt, or Full Board AND WHY? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 10 pts | 40 pts |
| **LITERATURE REVIEW SUBMISSIONS**   * INTRODUCTION, PURPOSE AND/OR RESEARCH QUESTION \_\_\_\_ \_\_\_\_\_\_\_\_\_ 10 pts * METHODS (clear explanation of literature selection parameters) \_\_\_\_\_\_\_ \_ 10 pts * REVIEW OF LITERATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_10 pts * CONCLUSION/DISCUSSION (clear discussion of literature in support or contradictory to intent of review) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_10 pts | 40 pts |
| **POSITION/WHITE PAPER SUBMISSIONS**   * INTRODUCTION TO SPECIFIC ACTION, (policy, policy change, or other intent) \_10 pts * DEFINE POSITION, ANALYSIS PURPOSE; POSITION OR VIEWPOINT (recommendations for solution or change to services/policies/actions) \_ \_\_ 5 pts * IDENTIFY AND REBUTTAL OF OPPOSING VIEWPOINTS/ARGUMENTS \_\_ \_\_\_\_ 5 pts * LITERATURE SUPPORTIVE OF ARGUMENTS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_10 pts   CONCLUSION/DISCUSSION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_10 pts | 40 pts |